

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 7:00 pm.

Commissioners Present: Brownson, Herman, Rocka, West, Mayor Jones

Commissioners Excused: None

Staff Present: City Manager Estes, Parks and Recreation Director Williams, Finance Director Brooks, Library Director Pearson, Interim Fire Chief Curtis, Police Chief Spalding, Public Works Director Harrington, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

CHANGES TO AGENDA:

No changes.

CONSENT CALENDAR

The following items were presented on the Consent Calendar:

- 4(a) Astoria Development Commission Minutes for December 17, 2018
- 4(b) Astoria Development Commission Minutes for January 7, 2019

Commission Action: Commissioner Brownson moved to adopt the Consent Calendar. Commissioner Herman seconded. The motion was unanimously approved. Ayes: Commissioners Brownson, Herman, Rocka, West, and Mayor Jones. Nays: None.

REGULAR AGENDA ITEMS:

Item 5(a): Public Hearing and Resolution for Supplemental Budget Resolution – Astor West Urban Renewal District Fund #127

ORS 294.473 provides guidance for a municipality to hold a public hearing on a supplemental budget to adjust for changes which could not reasonably be foreseen when preparing the original budget. The process requires advertisement of a supplemental budget not less than 5 days before a Development Commission meeting. There will be a public hearing for consideration of the supplemental budgets being presented. Development Commission may consider a resolution to adopt the supplemental budgets as advertised.

The City of Astoria has contracted with Mike Morgan to assist with the Maritime Memorial expansion. A new set of concrete and granite walls are required to continue to allow families to include the names of loved ones who worked on or in relation to the water. The Maritime Memorial Committee has been working on an expansion for some time.

The Maritime Memorial is maintained and expanded through fees which individuals pay to have names engraved. The cost of this expansion is greater than funds currently contained in the Maritime Memorial Fund. Staff looked at ways to reduce the scope of the project, but it was felt that there were financial and design benefits to complete it at one time. Therefore, a loan between the Astor West Urban Renewal District (AWURD) and Maritime Memorial Fund is proposed.

Astoria Development Commission adopted Astor West Urban Renewal District Fund # 127 budgets at the June 6, 2018 meeting. The total budget required for the expansion is estimated at \$ 125,000. Additional funds may be required for excavation, landscaping and for a construction contingency. The estimate of additional funding is \$ 50,000. The expansion project is anticipated to be complete before the end of the current fiscal year. Deferral of the project could result in incurrence of higher construction costs in the future. The Maritime Memorial Park is located within the Astor Urban West boundaries and the expansion project meets the renewal district requirements for use of funds. The City is not seeking to utilize funds permanently but requests a loan in order to ensure sufficient funds are available to complete the project this year. The City is seeking a

zero percent, \$ 50,000 loan from the Astor West Urban Renewal fund for a period not to exceed five years, in order to complete the expansion project.
The loan will be repaid to Astor West Urban Renewal Fund # 127 through donations and proceeds from memorial engraving.

Staff is presenting a resolution for a supplemental budget to recognize \$ 50,000 transfer within the Astor West Urban Renewal District Fund from Contingency to Special Payments in order to loan to City of Astoria, Maritime Memorial Fund # 148.

It is recommended that City Council conduct a public hearing and approve the supplemental budget as presented in the attached resolution.

Mayor Jones opened the public hearing at 7:05 pm and called for public comments on the supplemental budget for the Astor West Urban Renewal District Fund #127. Seeing none, he closed the public hearing at 7:05 pm.

Commissioner Brownson said he supported the resolution because it would help the City move forward at no cost.

Commissioner Rocka agreed and said the Maritime Memorial was an asset to the community.

Commissioner Herman added this was a great way to fund the project.

Commission Action: Motion by Commissioner Brownson, seconded by Commissioner West, to approve the supplemental budget resolution for the Astor West Urban Renewal District Fund #127, as presented. Motion carried unanimously. Ayes: Commissioners Brownson, Herman, Rocka, West, and Mayor Jones. Nays: None.

NEW BUSINESS, MISCELLANEOUS, AND PUBLIC COMMENTS:

There was none.

ADJOURNMENT:

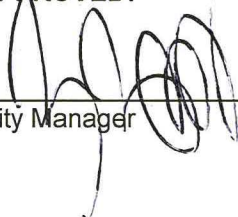
There being no further business, the meeting was adjourned at 7:07 pm to convene the Astoria City Council meeting.

ATTEST:



Secretary

APPROVED:



City Manager